Updating Gallery Section

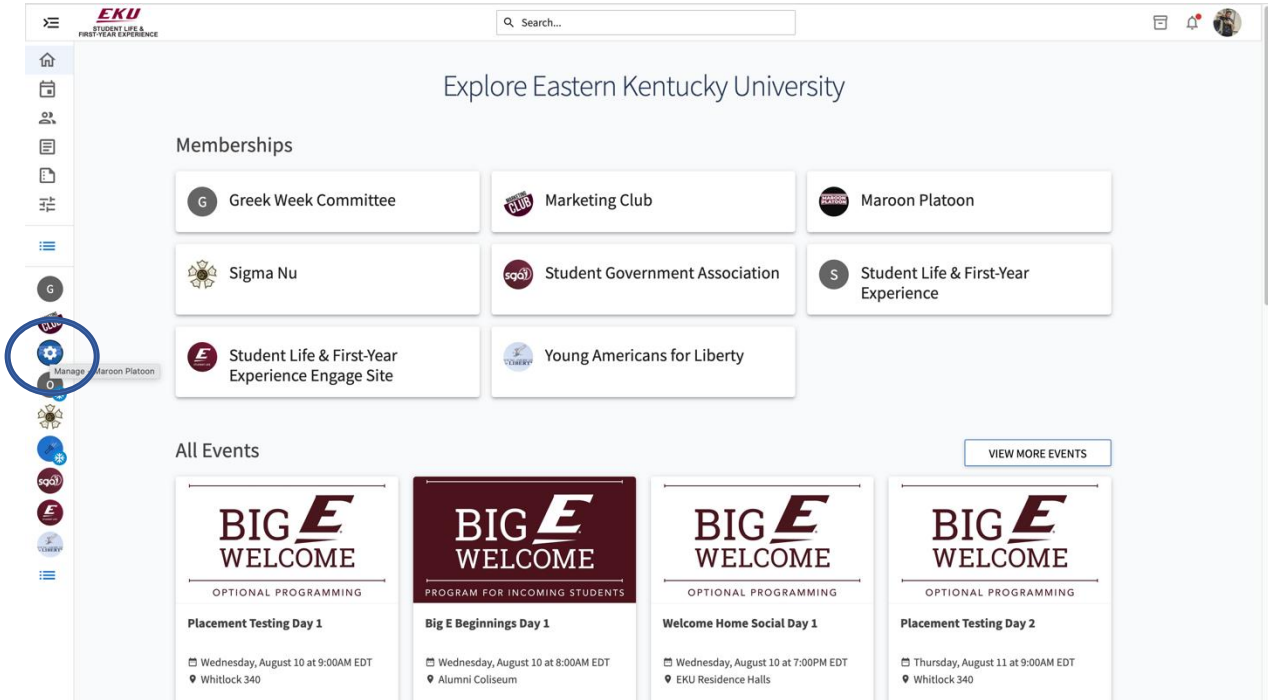**Step 1:** Go to https://eku.campuslabs.com/engage/ and click "Sign In" at the top right corner (as seen below).
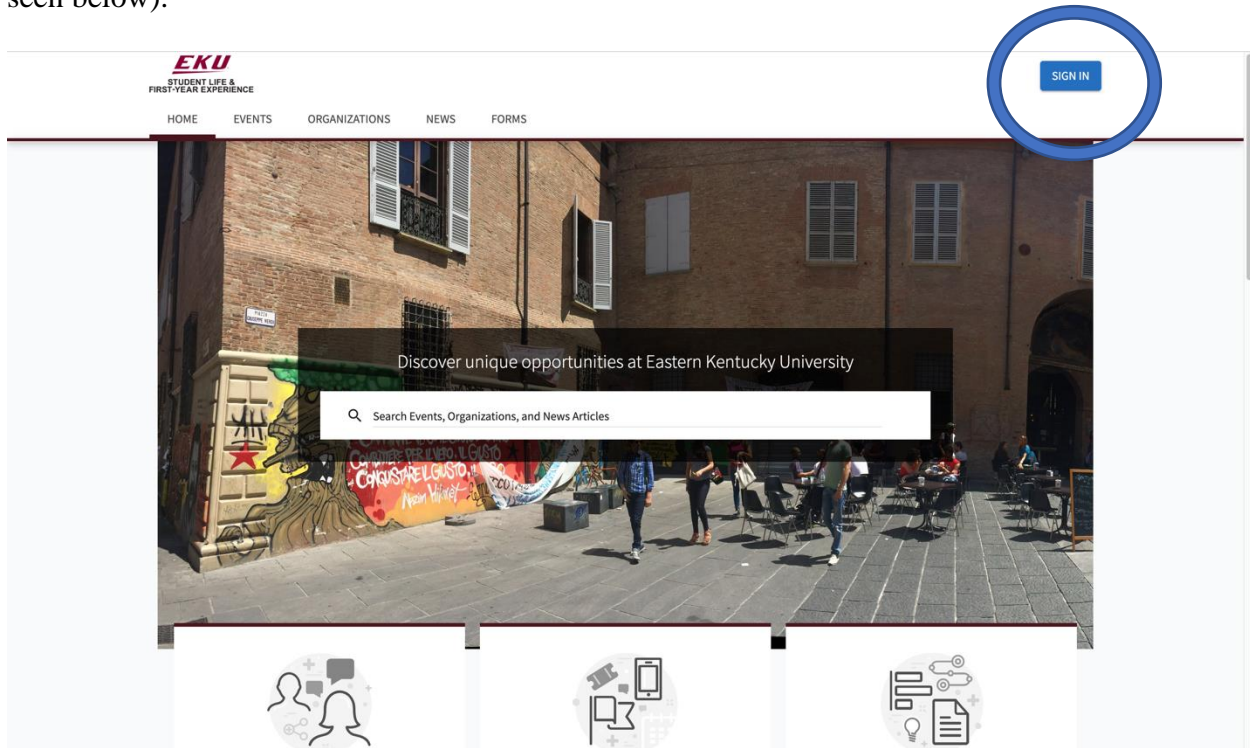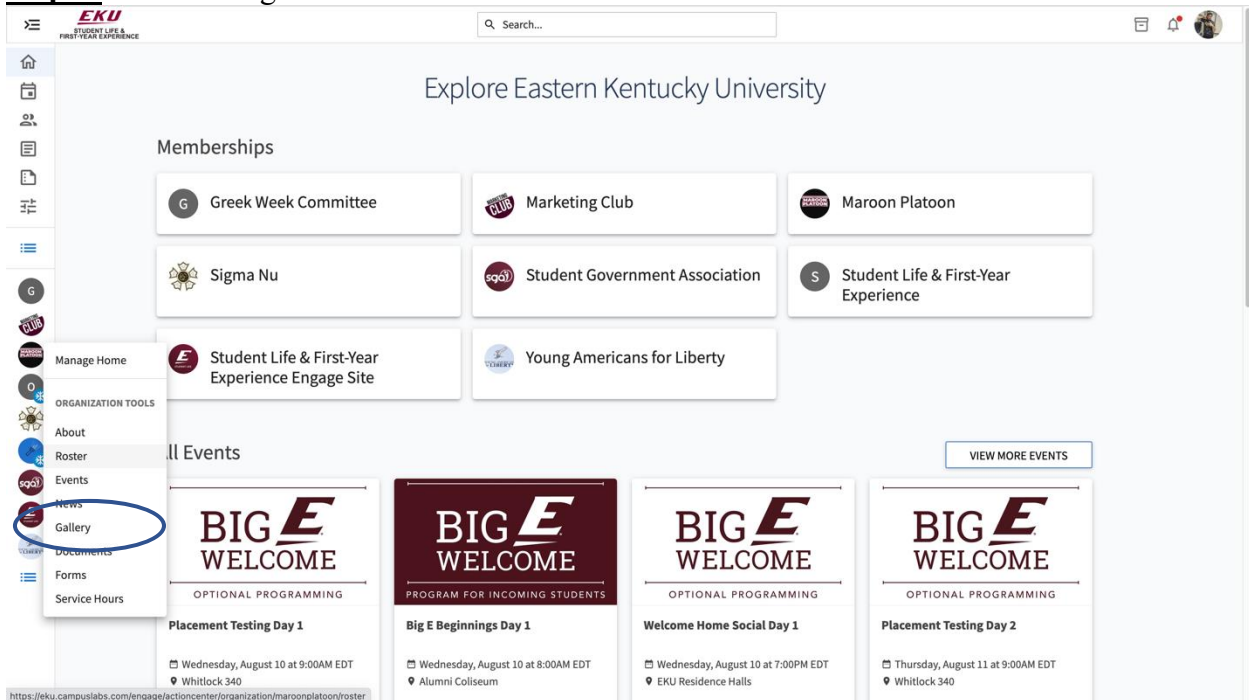

**Step 2:** Enter your EKU Email credentials to log into the system.
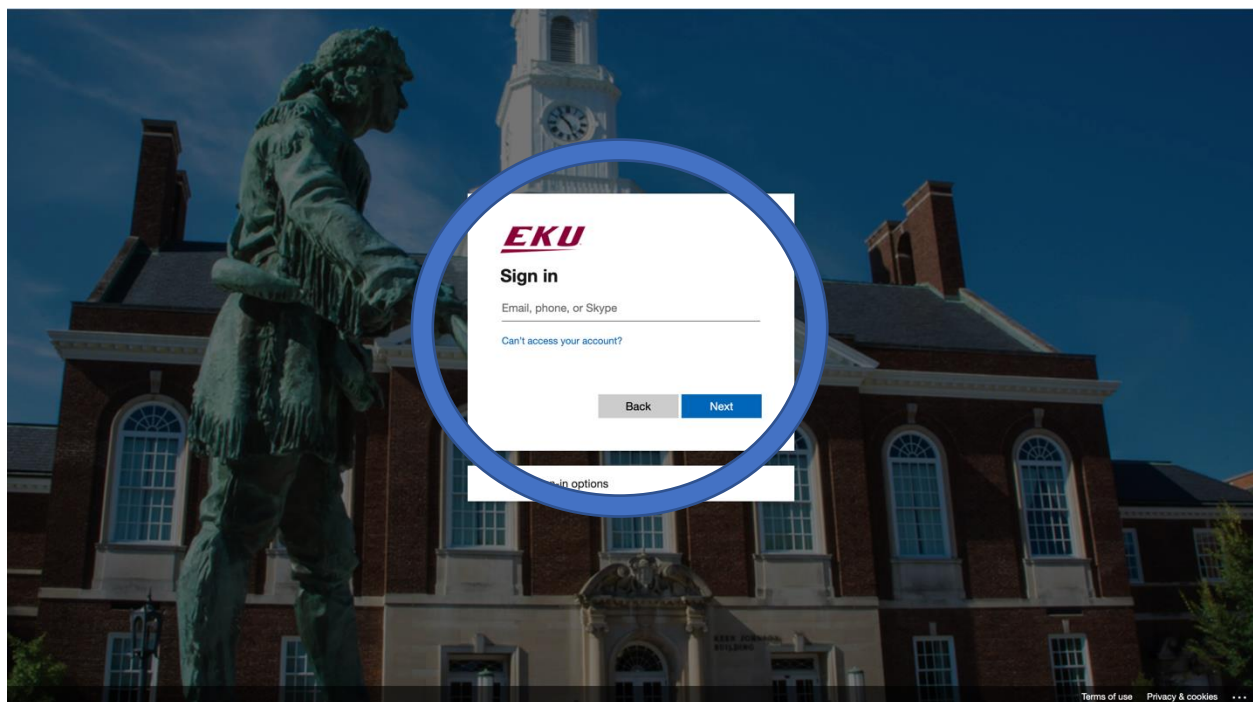
**Step 3:** Find the organization you would like to manage on the left menu.

Step 4: Click the organization on the left menu and click the "News" button.

Step 5: From here you will be able to view all of the albums your organization has created and create a new one as well. To edit existing click the box with the arrow next to the album you wish to edit.
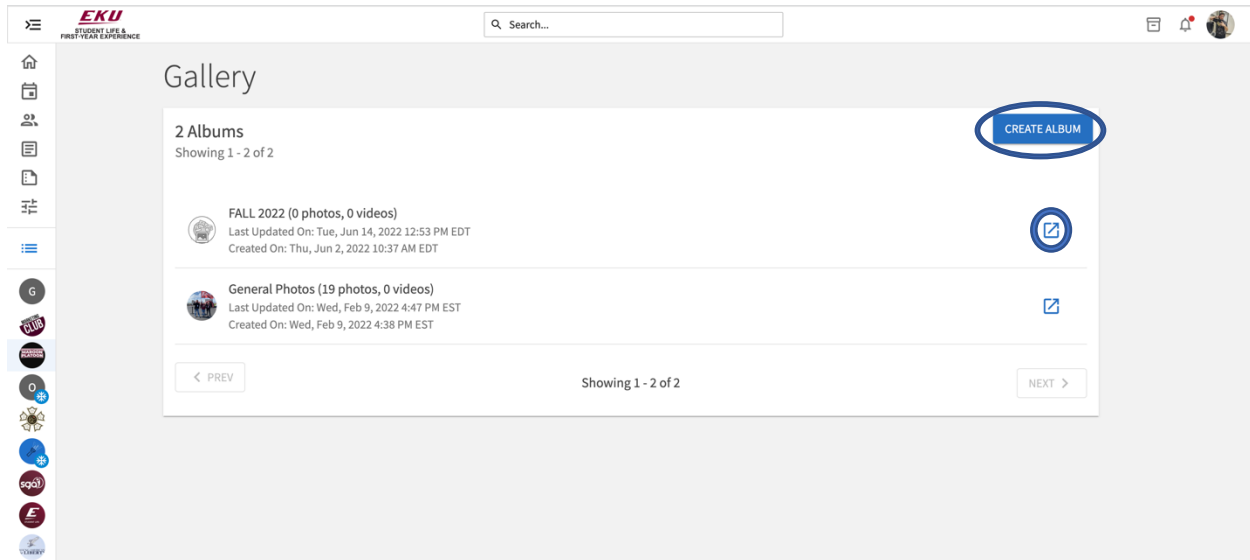
Step 6: When creating a new album enter in the details and click the "Create Album" button.
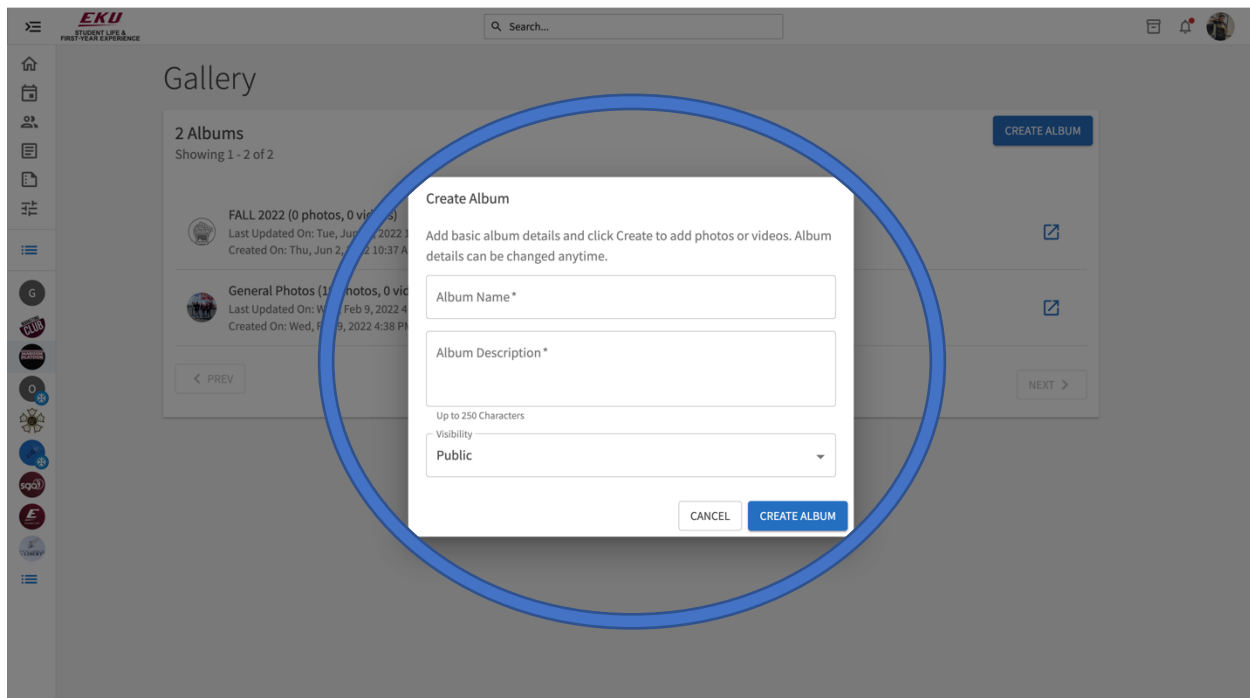
Step 7: From here you will be able to add files to your album. When uploading images be sure to use a ".JPEG" style format.

Edit test Album

Album Details

Album Name *

test

Album Description *

test

Up to 250 Characters

Visibility

Public

SAVE ALBUM

Photos (0)

Drop File or **Click** to Upload
(Max 10 files per upload)

Videos (0)

Add Video
(Youtube Or Vimeo Accepted)